

LOCAL PRODUCE AND PROTEIN PROGRAM EQUIPMENT GRANT FOR K-12 SCHOOLS

OVERVIEW

The Iowa Department of Agriculture and Land Stewardship (IDALS) is seeking applications for grants for schools to purchase equipment or supplies needed to increase procurement from local growers or food hubs.

Grant funds of \$160,000 will be divided by the number of eligible applicants with an award amount between \$5,000 - \$10,000. Applications are due September 7, 2020. Funds will need to be expended by December 1, 2020.

WHO IS ELIGIBLE?

Schools (Public and Non-Public participating in the USDA National School Lunch Program) that have applied for the Farm Produce & Protein Program - Local Food Sub Grant. At least ½ of the funds must be spent on produce. Additional funds for procurement are available.

ELIGIBILITY DETAILS

The applicant understands that reimbursement amounts are based upon applicable and reasonable project cost(s) provided by the applicant.

Reimbursements will require actual/copies of receipts, expenses, or invoices. The costs must be incurred between March 1, 2020 through December 1, 2020 to be eligible for reimbursement assistance.

The applicant must complete a financial and performance report, provide proof of actual expenditure(s), and submit all applicable documents to IDALS by December 15, 2020.

ELIGIBLE SUPPLIES/EQUIPMENT MAY INCLUDE, BUT ARE NOT LIMITED TO:

- Sealer machine, bagger
- Coolers
- Dicers
- Portion containers, bags
- Grab n Go Supplies

HOW TO APPLY:

Applications are due September 7, 2020, and include:

1. List of equipment/supplies planned to be purchased with estimated costs(s).
2. List of local food purchases you to intend to procure.
3. How you plan to incorporate the local items purchased into school meals.

Upon approval of application:

1. Submit IRS Form W9 & signed contract
2. Once contract is executed, applicant should complete purchases
3. Once purchases are complete, applicant may submit for reimbursement. Reimbursement requires:
 - o Actual/copies of receipts, expenses or invoices paid
 - o Report/invoices of local food purchases (minimum purchase \$2,000)
 - o Food purchases include: produce, protein and dairy with the exclusion of milk

CONTACT INFORMATION

Contact Tammy Stotts at tammy.stotts@iowaagriculture.gov or call 515-281-7657 with any questions regarding the grant application.